

### **VOTING METHODS**

Votes on the following motions shall be taken by roll call vote or by other voting method that allows for the ascertaining and recording of the individual vote of each Board member: (1) motions to convene in closed session; (2) motions to adopt or amend the District's annual operating budget; (3) motions to adopt any borrowing or referendum resolution, or any other similarly formal legal resolution that has been reduced to writing and that is signed by the Board; and (4) motions dealing with any matter on which legal counsel has advised that a roll call vote should be taken. Roll call votes shall also be taken when otherwise required by law or when requested by any member of the Board. Voting by roll call shall be initiated by the Board Clerk or designee and members shall respond as their name is called. The order of voting shall be alphabetical, except that the Board President or other presiding officer shall vote last. The results of voting shall be recorded by the Board Clerk or designee, who shall announce the results to those present at the meeting.

Secret ballots shall be used only in the election of Board officers. All other voting shall be by voice vote, show of hands or signed ballot as determined by the Board.

A motion is passed/adopted when a majority of the members voting have cast their votes in favor of the motion, except as otherwise required by law or by the Board. For example, state statutes require a majority vote of the full membership of the Board to employ most licensed/certified employees of the District who hold individual employment contracts, and a two-thirds vote of the entire membership of the Board is required to change the appropriations stated in the District's previously-adopted annual operating budget.

Members may abstain from voting on a matter but must announce their abstention. No board member may cast a vote by proxy or by absentee ballot.

No action of the Board shall be deemed void, voidable, or otherwise improper solely due to a failure to adhere to discretionary voting procedures set forth or incorporated within Board policy.

#### **LEGAL REFERENCES:**

##### **Wisconsin Statutes**

Section 19.88 [ballots and voting]  
Section 120.11(1) [quorum of board]

#### **CROSS REFERENCES**

170 Board Meetings

**ADOPTED:** October 8, 1998  
**REVISED:** January 12, 2017